

# VILLAGE OF TILTON

## VACANT/ABANDONED PROPERTY REGISTRATION FORM

### Property Information

(Please Print or type. All Spaces must be completed)

Owner Name Phone Number

Property Address City, State Zip Code

Brief Description of Property's Legal Status Sq. Ft. Stories (Foreclosure, Short Sale, etc.)

Age of Building /Most recent use of building Date (Mo./ Day/ Year.)

### Mortgage Company Information

Name of Mortgage Company/Bank Name

Mailing Address Apt/Suite #

City/State Zip Code

Phone Number Fax Number

Contact Person Phone Number Alternate Contact Number

### Property Maintenance Company or Person

Name of Maintenance Company/Person

Name of Contact Person for Maintenance Issues

Address of Maintenance Company or Person

City/State Zip Code

Phone Number Fax Number

Contact Person Phone Number Alternate Contact Number

*Please be advised that Ordinance number 2011-03-17-J and 2011-03-17-E Chapter 11.16 of the Village of Tilton Code of Ordinances, requires that if a property is vacant or shows evidence of vacancy or abandonment then it shall be registered as an abandoned or vacant property with the Village of Tilton Clerks office no later than 10 Days if considered abandoned. If the property is vacated you have 30 days to register the property.*

### Registration Procedure Information

There is a registration fee of \$50.00 for residential buildings and \$100.00 for non-residential buildings. If the building is not rehabilitated within the 365 days then the fee is \$500.00 per year until the building is demolished or rehabilitated paid no later than 15 days after benchmark date or anniversary date whichever is earlier and on each anniversary date thereafter.

Check or money order should be made out to:

**The Village of Tilton.**

This application along with the required fee should be mailed or delivered to the address listed below.

24/7 emergency contact: name/ phone number/ address

**By signing I agree to allow the Village of Tilton to place a Registration sticker 4"x4" on my property. This sticker is both beneficial to the property owner and Tilton Emergency Services to identify the property as a registered property and not owner occupied.**

Name of Responsible party

Signature of Responsible party